



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE  
BOARD OF ARCHITECTS**

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<b>PUBLIC MEETING NOTICE:</b>	<b>BOARD OF ARCHITECTS</b>
<b>DATE AND TIME:</b>	<b>Wednesday, November 6, 2013 at 1:30 p.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, <b>Conference Room B</b> , Dover, Delaware 19904

**AGENDA**

(Amended items are indicated by an Asterisk\*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 Meeting Minutes – October 2, 2013 Meeting
- 3.0 Unfinished Business
  - 3.1 Discussion/Status of Sussex County Permitting Code
  - 3.2 Discussion on Regulation Changes to Address Requests for Extensions to Complete Continuing Education
  - 3.3 Discussion on Regulation Changes to Include the Use of Electronic Seals
  - 3.4 Discussion on Comments/Feedback Provided to the City of Wilmington
  - 3.5 Final Denial of Application – Daniel Bierzonski
- 4.0 New Business
  - 4.1 Review Draft Project Agreement from Delaware Tech for Service Learning Project with Ocean View Historical Society
  - 4.2 Review Request from Michael Looney for Extension to Complete Continuing Education Requirements
  - 4.3 Review Hearing Office Recommendations for 2011 CE Audit
    - 4.3.1 George Badger
    - 4.3.2 Leonard Messina
    - 4.3.3 Mark Weidmann
    - 4.3.4 Albert Thackrah
  - 4.4 Discussion on Request from Clark Neuringer\*
  - 4.5 New Complaints to Assign a Contact Person

- 4.5.1 None
- 4.6 Ratification of Certificate of Authorization Application(s)
  - 4.6.1 Fox Architectural Design, P.C., S7-0000343, PIC: Kenneth Fox S5-0007912– No DE Locations, Issued 10/8/2013
  - 4.6.2 The Pettit Group, LLC, S7-0000344, PIC: David Markowski S5-0007946 – No Delaware locations, Issued 10/25/2013
  - 4.6.3 C.L. Helt Architect Inc., S7-0000345, PIC: Timothy Johnston S5-0007872 – No Delaware Locations, Issued 11/4/2013\*
- 4.7 Ratification of Reciprocity Applications – NCARB Certificate
  - 4.7.1 Thomas Tyler
  - 4.7.2 Perry Petrillo
  - 4.7.3 Eric Ratts
  - 4.7.4 Greg Omo
  - 4.7.5 Richard Connell\*
  - 4.7.6 Sean Beachy\*
  - 4.7.7 Richard Thompson\*
- 4.8 Review of Re-Application by NCARB
  - 4.8.1 Brendan Murray
  - 4.8.2 Harry Rutledge\*
- 4.9 Review of Application by Direct Application\*
  - 4.9.1 Mark Conville\*
- 5.0 Other Business before the Board (for discussion only)
- 6.0 Public Comment
- 7.0 Next Meeting – December 4, 2013 at 1:30 p.m., 861 Silver Lake Blvd, Suite 203, Conference Room B, Second Floor, Dover, Delaware
- 8.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

**MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**